### THE CITY OF FREDERICK MAYOR AND BOARD OF ALDERMEN

**ORDINANCE NO: G-19-36** 

#### AN ORDINANCE concerning

#### Authorized positions for Fiscal Year 2020

FOR the purpose of revising the Fiscal Year 2020 Position Schedule

BY enacting a new ordinance and repealing Ordinances No. G-19-32, G-19-26, G-19-19, and G-19-15

#### **BACKGROUND**

On May 16, 2019, the Board of Aldermen enacted Ordinance No. G-19-15, which adopted the Fiscal Year 2020 Position Schedule (the "Position Schedule"). On August 15, 2019, the Board of Aldermen enacted Ordinance No. G-19-19, which amended the Position Schedule with regard to certain positions within "Risk, Safety and Compliance". On September 5, 2019, the Board of Aldermen enacted Ordinance No. G-19-26, which amended the Position Schedule by deleting the "Public Information Coordinator" position and adding a "Communications Manager" position. On November 7, 2019, the Board of Aldermen enacted Ordinance No. G-19-32, which amended the Position Schedule by adding a new "Private" position within the Frederick Police Department.

The Director of Public Works has recommended the creation of a new position at the Wastewater Treatment Plant in conjunction with the completion of the new Enhanced Nutrient Removal Wastewater Plant and the need for an employee to whom the Superintendent can shift some of the responsibilities associated therewith. In addition, the Director has recommended modifications to the current "Operator" positions to allow for career pathing by creating opportunities for those with entry- and mid-level experience.

### SECTION I. NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, that

- (a) The Board of Aldermen wishes to revise the FY 2020 Position Schedule by:
  - (1) adding one "Senior Operator" position (grade 9) within the Wastewater Treatment Department (3411); and
  - revising the grade for each of ten "Operator I, II, III, IV, Lead- Wastewater Trtmt" positions from "7-8" to "4-8".
- (b) The new Position Schedule, revised in accordance with the foregoing, is attached hereto as Exhibit A and incorporated herein by this reference. This new position schedule supersedes the position schedule adopted by Ordinance No. G-19-32.
- (c) Ordinance Nos. G-19-32, G-19-26, G-19-19, and G-19-15 are hereby repealed and are of no further force or effect.
- (d) The salary for each civilian employee is determined in accordance with (1) the Policies and Procedures Handbook for Employees of the City of Frederick; and (2) the Fiscal Year 2020 Civilian Pay Scale, attached hereto as Exhibit B and incorporated herein by this reference.

(e) The salary for each sworn officer of the Frederick Police Department is determined in accordance with the applicable contract between the City and the Fraternal Order of Police (Frances Scott Key Lodge #91).

SECTION II. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That nothing herein shall be construed to limit the authority of the Board of Aldermen to establish additional positions and salaries, and that in the event of a conflict between this ordinance and any other ordinance or resolution hereafter adopted, the other ordinance or resolution shall prevail unless otherwise expressly stated therein.

SECTION III. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That this ordinance shall take effect on the date it is approved by the Mayor.

SECTION IV. AND BE IT FURTHER ENACTED AND ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FREDERICK, That in the event any provision, section, sentence, clause, or part of this ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause, or part of this ordinance, it being the intent of the Board of Aldermen that such remainder shall be and shall remain in full force and effect.

APPROVED: December 5, 2019

PASSED: December 5, 2019

MICHAEL C. O'CONNOR, Mayor

MICHAEL C. O'CONNOR, President,

**Board of Aldermen** 

Approved for Legal Sufficiency:

City Attorney

Dept	Job Title	Grade	Hours
Mayor's O	ffice		
1111	Mayor	N/A	2096
1111	Alderman	N/A	1048
1111	Alderman	N/A	1048
1111	Alderman	N/A	1048
1111	Alderman	N/A	1048
1111	Alderman	N/A	1048
1111	Chief Administrative Officer	18	2096
1111	Executive Assistant to the Mayor	13	2096
1111	Administrative Assistant	6	2096
1111	Office Manager	7	2096
Legal			
1121	City Attorney	18	2096
1121	Asst. City Attorney Litigation	14	2096
1121	Asst. City Attorney General	14	2096
1121	Asst. City Attorney General (Jan 1 hire)	14	1048
1121	Legislative Clerk	7	2096
1121	Paralegal	7	2096
1121	Office Manager	7	2096
Finance			
1221	Director of Finance	18	2096
1221	Accounting Mgr.	12	2096
1221	Accountant	9	2096
1221	Accountant	9	2096
1221	Junior Accountant	7	2096
1221	Senior Accounting Clerk	7	2096
1221	Payroll Administrator	7	2096
1221	Accounting Assistant	6	2096
1221	Accounting Clerk II	5	2096
1221	Accounting Clerk II	5	2096
1221	Accounting Clerk II	5	2096
1221	Administrative Assistant / Account Clerk	6	2096

Dept	Job Title	Grade	Hours
Purchasir	ng	1	
1222	Purchasing Manager	12	2096
1222	Senior Buyer / Warehouse Manager	9	2096
1222	Procurement Coordinator	6	2096
1222	Warehouse Coordinator	5	2096
1222	Accounts Payable Specialist	5	2096
1222	Accounts Payable Specialist	5	2096
1222	Warehouse Coordinator	5	2096
Budget			
1223	Director of Budget and Purchasing	17	2096
1223	Administrative Assistant	6	1048
Information	on Technology		
А	Technology Manager	15	1467.2
1231	Assistant Technology Manager	13	2096
1231	Network Sys Administrator	11	2096
1231	Help Desk Tech	8	2096
В	Network Sys Administrator	11	1048
1231	Network Sys Administrator	11	2096
	(A) 1231 - (A) 1232 (B) 1231- (B) 1232-	70% 30% 50% 50%	
Geograph	ic Information Systems		
Α	Technology Manager	15	629
В	Network Sys Administrator	11	1048
С	GIS Technician	8	1467.2
С	GIS Technician	8	1467.2
	(A) 1231 - (A) 1232 (B) 1231- (B) 1232- (C) 1232 - (C) 3311 - (C) 3531 -	70% 30% 50% 50% 70% 20% 10%	

Dept	Job Title	Grade	Hours
Communic			
1233	Communications Manager	13	2096
1233	Lead Video Producer	8	2096
1233	Video Producer	7	2096
Human Re	sources		
1241	Director of Human Resources	16	2096
1241	Manager of Human Resources	14	2096
1241	Human Resources Analyst	10	2096
1241	Benefits Specialist	8	2096
1241	HR Coordinator	6	2096
1241	HR Generalist	10	2096
	ty and Compliance	1 44	0000
1242	Manager of Risk, Safety and Compliance	14	2096
1242	Risk & Compliance Specialist	10	1782
1242	Safety and Security Specialist	10	1782
1242	RSC Training Coordinator	6	1105
1242	Front Desk Associate	2	1048
1242	Front Desk Associate	2	1048
Planning			
1251	Deputy Director for Planning	16	2096
1251	Div. Mgr Current Planning	14	2096
1251	Div. Mgr Community Planning and Urban Design	13	2096
1251	Urban Designer	12	2096
1251	Planner I, II, III	10-12	2096
1251	Planner I, II, III	10-12	2096
1251	Planner I, II, III	10-12	2096
1251	Planner I, II, III	10-12	2096
1251	Planner I, II, III	10-12	2096
1251	Planner I, II, III	10-12	2096
1251	Planner I, II, III	10-12	2096
1251	Office Manager/Cust Service	7	2096
1251	Administrative Assistant	6	2096
1251	Administrative Assistant	6	2096
1251	Intern	N/A	320

Dept	Job Title	Grade	Hours
Code Enfo	orcement	, ,	
1253	Division Manager Code Enforcement	12	2096
1253	Assistant Manager Code Enforcement	10	2096
1253	Code Enforcement Inspector	7	2096
1253	Code Enforcement Inspector	7	2096
1253	Code Enforcement Inspector	7	2096
1253	Code Enforcement Inspector	7	2096
1253	Code Enforcement Inspector	7	2096
1253	Code Enforcement Administrative Assistant	6	2096
1253	Secretary	5	1048
Facility M	aintenance		
1262	Supervisor of Building Maintenance	10	2096
1262	Tech III Mason	6	2096
1262	Tech III Cement Finisher	6	2096
1262	Tech III Mason	6	2096
1262	Tech III Mason	6	2096
1262	Tech III Carpenter	6	2096
1262	Tech III General Tradesman	6	2096
1262	Tech III Carpenter	6	2096
1262	Tech III Painter	6	2096
1262	Tech III General Tradesman	6	2096
Α	Administrative Assistant	6	419.2
	(A) 1262 - (A) 3421 - (A) 3511 - (A) 3521 - (A) 3522 -	20% 20% 20% 20% 20%	

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Dept	Job Title	Grade	Hours
	dministration		
1263	Facilities Manager	9	2096
Special E	vents		
A	Recreation Supervisor	9	524
1272	Events Coordinator	9	2096
1272	Development Supervisor	10	2096
Police	(A) 1272 (A) 4211	25% 75%	
2111	Chief of Police	18	2096
2111	Fiscal Affairs Manager	11	2096
2111	Crime Analyst	9	2096
2111	Crime Analyst - Grant Funded	9	2096
2111	Safe Streets Coordinator- Grant Funded	9	2096
2111	Police Communications Supv.	10	2096
2111	Asst. Communications Supv.	8	2096
2111	False Alarm Reduction Coordinator	7	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
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2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096
2111	Dispatcher	6	2096

Dept	Job Title	Grade	Hours
2111	Dispatcher	6	2096
2111	Evidence and Property Custodian	5	2096
2111	Evidence and Property Custodian	5	2096
2111	Records Specialist	5	2096
2111	Asst. Super of Records & Accred	7	2096
2111	Records Specialist	5	2096
2111	Records Specialist	5	2096
2111	Records Specialist	5	2096
2111	Sup of Records and Accred	10	2096
2111	Office Manager	7	2096
2111	Administrative Assistant	6	2096
2111	Administrative Assistant	6	2096
2111	Administrative Assistant	6	2096
2111	Victim Svcs Advocate	6	2096
2111	Victim Svcs Unit Supervisor	9	2096
2111	Public Information and Community Outreach Coordinator	8	2096
2111	Crime Scene Supervisor	8	2096
2111	Crime Scene Technician	6	2096
2111	Crime Scene Technician	6	2096
2111	Administrative Assistant	6	2096
2111	Special Vehicle Coordinator	6	1048
2111	Automated Enforcement Coordinator	7	1404
2111	Background Investigator	9	2080
2111	Background Investigator	9	1404
2111	Background Investigator	9	1404
2111	Fleet Maintenance Coordinator	6	1404
2111	Heroin Coordinator	7	1300
2111	PAL Coordinator	6	1404
2111	Body Worn Camera Coordinator (Nov 1 hire)	8	1190
2111	Dispatchers - PT	6	900

(A) 2312 -

(A) 2321 -

(B) 2312 -

(B) 2321 -

Dept	Job Title	Grade	Hours
Building I	nspection		
2311	Chief Building Code Official	14	2096
2311	Assistant Building Code Official	12	2096
Α	Supervisor, Permits and Licenses	9	838.4
2311	Senior Plans Reviewer	11	2096
2311	Junior Plans Reviewer	10	2096
2311	Sr Building Inspector	11	2096
2311	Jr. Building Inspector	8	2096
2311	Fire Protection Engineer	12	2096
2311	Fire System Inspector	10	2096
2311	Sr Permits Site / Contract Inspector	10	2096
2311	Permits Technician	6	2096
2311	Permits Tech / Cashier	6	2096
2311	Administrative Assistant	6	2096
2311	Receptionist	N/A	1048
Electrical	(A) 2311 - (A) 2312 - (A) 2321 -	40% 30% 30%	
В	Permits Technician	6	1048
A	Supervisor, Permits and Licenses	9	628.8
2312	Senior Electrical Inspector	10	2096
2312	Electrical Inspector	8	2096
	(A) 2311 -	40%	

30%

30%

50%

50%

(B) 2321 -

Dept	Job Title	Grade	Hours
DPW Proje	ects		
2313	Office Manager	7	2096
2313	Senior Project Inspector	10	2096
2313	Project Inspector	8	2096
2313	Project Inspector	8	2096
2313	Project Inspector	8	2096
Α	Project Manager	13	0
В	Project Inspector	8	0
2313	Project Engineer	14	2096
Plumbing	(A) 2313 - (A) 3311- (B) 2313 - (B) 3411 -	0% 100% 0% 100%	
А	Supervisor, Permits and Licenses	9	628.8
В	Permits Technician	6	1048
2321	Senior Plumbing Inspector	10	2096
2321	Plumbing Inspector	8	2096
	(A) 2311- (A) 2312 - (A) 2321 - (B) 2312 -	40% 30% 30% 50%	

50%

Dept	Job Title	Grade	Hours
Public Wo	rks Administration	1 1	
Α	Director of DPW	18	838.4
Α	Deputy Director - Operations and Engineering	17	838.4
3111	Asst. Deputy Dir. Operations - GF	14	2096
Α	Administrative Project Manager	11	838.4
3111	Support Services Supervisor	10	2096
3111	Communications Clerk	5	2096
3111	Communications Clerk	5	2096
3111	Watchman	2	2096
3111	Watchman	2	2096
3111	Part-time Employees	N/A	11881.5952
/ehicle an	(A) 3111 - (A) 3311 - (A) 3531 - Independent Maintenance	40% 57% 3%	
3112	M of M&E Supervisor	10	2096
3112	Foreman III	8	2096
3112	Tech III - Mechanic	6	2096
3112	Tech III - Mechanic	6	2096
3112	Tech III - Welder	6	2096
3112	Tech II - Mechanic	5	2096
3112	Tech III - Mechanic	6	2096
3112	Tech II - Small Equip. Mech.	5	2096
3112	Tech I - Mechanic	4	2096
3112	PM Coordinator	6	2096
3112	Tech I - Mechanic	4	1404
Sustainab	ilitv		
Α	Sustainability Manager	13	733.6
	(A) 3113 - (A) 3311- (A) 3531 -	35% 30% 35%	

Dept	Job Title	Grade	Hours
Engineeri	ng		
3121	Manager - Engineering	15	2096
В	Project Manager - Hydrology/Hydraulics	13	1048
3121	Manager - Surveying & Mapping	14	2096
3121	Manager - Traffic Engineering	14	2096
3121	Project Manager - Land Dev	13	2096
Α	Project Manager - Utilities	14	0
D	Project Engineer - SW Management	12	0
3121	Senior Surveying Tech	8	2096
3121	Senior Engineering Tech	8	2096
С	Utilities Engineering Associate	9	0
3121	Office Manager and Permit Coordinator	8	1834
3121	Lead Survey Tech	9	2096
3121	Senior Mapping Tech	8	2096
3121	Sr. Traffic Engineering Tech	8	2096
3121	Administrative Assistant	6	2096

(A) 3311 -	40%
(A) 3331 -	20%
(A) 3411 -	10%
(A) 3412 -	20%
(A) 3413 -	10%
(A) 3121 -	0%
(B) 3121 -	50%
(B) 3531 -	50%
(C) 3311 -	100%

Dept	Job Title	Grade	Hours
Water Sei	rvice		
Α	Director of DPW	18	1194.72
Α	Deputy Director - Operations and Engineering	17	1194.72
I	Assistant Deputy Director Operations - Utilities	14	712.64
Α	Administrative Project Manager	11	1194.72
В	Project Manager - Utilities	14	838.4
D	GIS Technician	8	419.2
D	GIS Technician	8	419.2
3311	Superintendent Of Water Services	12	2096
3311	Assistant Superintendent	10	2096
3311	Foreman III	8	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
3311	Water Meter Coordinator	6	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
Е	Administrative Assistant	6	262
3311	Tech I, II, III, IV Water Meters	4-7	2096
3311	Tech I, II, III, IV Utility Maintenance	4-7	2096
3311	Tech I, II, III, IV Water Meters	4-7	2096
F	Utilities Engineering Associate	9	2096
G	Sustainability Manager	13	628.8
Н	Project Manager	13	2096

(A) 3111 - (A) 3311 - (A) 3531 - (B) 3311 - (B) 3331 - (B) 3411 - (B) 3412 - (B) 3413 - (C) 2313 - (C) 3311 -	40% 57% 3% 40% 20% 10% 20% 10% 45%
` '	
(D) 1232 - (D) 3311 - (D) 3531 -	70% 20% 10%

(E) 3531 -

(E) 3414

		1	1
Dept	Job Title	Grade	Hours
	(E) 3311 -	12.5%	
	(E) 3321 -	12.5%	
	(E) 3331 -	12.5%	
	(E) 3411 -	12.5%	
	(E) 3412 -	12.5%	
	(E) 3413 -	12.5%	
	(E) 3531 -	12.5%	
	(E) 3414	12.5%	
	(F) 3311	100%	
	(G) 1251 -	35%	
	(G) 3311 -	30%	
	(G) 3531-	35%	
	(H) 2313-	0%	
	(H) 3311 -	100%	
	(I) 3311 -	34%	
	(I) 3412-	33%	
	(I) 3531 -	33%	
Water Qua	ality		
3321	Supervisor Of Water Quality	11	2096
3321	Tech IV Water Quality	7	2096
3321	Water Quality Lab Coordinator	8	2096
Е	Administrative Assistant	6	262
	(E) 3311 -	12.5%	
	(E) 3311 -	12.5%	
	(E) 3331 -	12.5%	
	(E) 3411 -	12.5%	
	(E) 3412 -	12.5%	
	(E) 3412 - (E) 3413 -	12.5%	
	(E) 0513 -	12.5/0	

12.5%

12.5%

Dept	Job Title	Grade	Hours
Water Tre		Г	
A	Project Manager - Utilities	14	419.2
3331	Superintendent Water Treatment	12	2096
3331	Assistant Superintendent	10	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I, II, III, IV Plant/Fishing Creek	4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
В	Administrative Assistant	6	262
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
3331	Operator I Trainee, I, II, III, IV Water Trmt	2, 4-7	2096
	(A) 3311 - (A) 3331 - (A) 3411 - (A) 3412 - (A) 3413 - (B) 3311 - (B) 3321 - (B) 3411 - (B) 3411 - (B) 3412 - (B) 3413 - (B) 3531 - (B) 3531 - (B) 3531 -	40% 20% 10% 20% 10% 12.5% 12.5% 12.5% 12.5% 12.5% 12.5% 12.5% 12.5%	

Dept	Job Title	Grade	Hours
Wastewate	r Treatment	<del> </del>	1
А	Project Manager - Utilities	14	209.6
3411	Superintendent Wastewater	12	2096
3411	Assistant Superintendent	10	2096
3411	Wastewater Pretreatment Coord	10	2096
3411	Pretreatment Technician	7	2096
3411	Senior Operator	9	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
В	Administrative Assistant	6	262
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
3411	Operator I, II, III, IV, IV Lead - Wastewater Trtmt	4-8	2096
С	Project Inspector	8	2096
	(A) 3311 - (A) 3331 - (A) 3411 - (A) 3412 - (A) 3413 - (B) 3311 - (B) 3321 - (B) 3411 - (B) 3411 - (B) 3412 - (B) 3413 - (B) 3413 - (C) 2313 - (C) 3411 -	40% 20% 10% 20% 10% 12.5% 12.5% 12.5% 12.5% 12.5% 12.5% 12.5% 10.5% 10.5%	

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Dept	Job Title	Grade	Hours
Sewer Main	ntenance		
А	Project Manager - Utilities	14	419.2
D	Assistant Deputy Director Operations - Utilities	14	691.68
В	Superintendent of Sewer and Storm Collections	12	1398.032
В	Foreman III	8	1398.032
В	Tech I, II, III, IV Utility Maintenance	4-7	1398.032
В	Tech I, II, III, IV Utility Maintenance	4-7	1398.032
С	Administrative Assistant	6	262
В	Tech I, II, III, IV Utility Maintenance	4-7	1398.032
В	Tech I, II, III, IV Utility Maintenance	4-7	1398.032
В	Tech I, II, III, IV Utility Maintenance	4-7	1398.032
В	Tech I, II, III, IV Utility Maintenance	4-7	1398.032
	(A) 2211	40%	
	(A) 3311 - (A) 3331 -	20%	
	(A) 3411 -	10%	
	(A) 3412 -	20%	
	(A) 3413 -	10%	
	(B) 3412 -	67%	
	(B) 3531 -	33%	
	(C) 3311 -	12.5%	
	(C) 3321 -	12.5%	
	(C) 3331 -	12.5%	
	(C) 3411 -	12.5%	
	(C) 3412 -	12.5%	
	(C) 3413 -	12.5%	
	(C) 3531 -	12.5%	
	(C) 3414 -	12.5%	
	(D) 3311 -	34.0%	
	(D) 3412 -	33.0%	
	(D) 3531 -	33.0%	

Dept	Job Title	Grade	Hours
Inflow and			200.0
A	Project Manager - Utilities	14	209.6
3413	Tech I, II, III, IV Inflow & Infiltration	4 -7	2096
В	Administrative Assistant	6	262
3413	Tech I, II, III, IV Inflow & Infiltration	4 -7	2096
3413	Tech I, II, III, IV Inflow & Infiltration	4 -7	2096
	(A) 3311 -	40%	
	(A) 3331 -	20%	
	(A) 3411 -	10%	
	(A) 3412 -	20%	
	(A) 3413 -	10%	
	(B) 3311 -	12.5%	
	(B) 3321 -	12.5%	
	(B) 3331 -	12.5%	
	(B) 3411 -	12.5%	
	(B) 3412 -	12.5%	
	(B) 3413 -	12.5%	
	(B) 3531 -	12.5%	
Plant Maint	enance		
3414	Superintendent W/S Fac Maint.	12	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
3414	Tech I, II, IV Plant Maintenance	4-7	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
3414	Foreman - Maintenance	8	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
3414	Foreman - Maintenance	8	2096
3414	Tech I, II, III, IV Plant Maintenance	4-7	2096
Α	Administrative Assistant	6	262
	(1) 0044	40 =04	
	(A) 3311 -	12.5%	
	(A) 3321 -	12.5%	
	(A) 3331 -	12.5%	
	(A) 3411 -	12.5%	
	(A) 3412 -	12.5%	
	(A) 3413 - (A) 3531 -	12.5% 12.5%	
	(A) 3414 -	12.5%	
	(r) OT IT -	12.5/0	

Dept	Job Title	Grade	Hours
Waste Co	llection		
3421	Superintendent Sanitation	12	2096
3421	Foreman III	8	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
3421	Refuse Collector	3	2096
Α	Administrative Assistant	6	419.2
3421	Refuse Collector-Part Time	3	1048

(A) 1262 -	20%
(A) 3421 -	20%
(A) 3511 -	20%
(A) 3521 -	20%
(A) 3522 -	20%

(A) 3522 -

Dept	Job Title	Grade	Hours
Street Sw	eeping		
3422	Operator II Equipment	5	2096
3422	Operator II Equipment	5	2096
3422	Operator II Equipment	5	2096
3422	Operator III Equipment	6	2096
Street Ma	intenance		
3511	Street Maintenance Superintendent	12	2096
3511	Asst Street Maint Superintendent	10	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
3511	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
Α	Administrative Assistant	6	419.2
3512	Part Time Snow Rem-Season	N/A	100
3512	Part Time Snow Removal	N/A	100
	(A) 1262 - (A) 3421 - (A) 3511 - (A) 3521 -	20% 20% 20% 20%	

20%

Dept	Job Title	Grade	Hours
Ĭ	nts and Traffic Signals	10	2222
3521	Superintendent Light/Signal	12	2096
3521	Assist Superintendent of Lights/Traffic	10	2096
3521	Tech I, II, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
3521	Tech I, II, III, IV Electrician	4-7	2096
Α	Administrative Assistant	6	419.2
	(A) 1262 - (A) 3421 - (A) 3511 - (A) 3521 - (A) 3522 -	20% 20% 20% 20% 20%	
Traffic Lin	es and Signs		
3522	Foreman III	8	2096
3522	Helper; Tech I, II, III, IV Paint & Sign	2, 4-7	2096
3522	Helper; Tech I, II, III, IV Paint & Sign	2, 4-7	2096
3522	Helper; Tech I, II, III, IV Paint & Sign	2, 4-7	2096
3522	Helper; Tech I, II, III, IV Paint & Sign	2, 4-7	2096
Α	Administrative Assistant	6	419.2
3522	Helper Paint & Sign PT	N/A	750
	(A) 1262 - (A) 3421 - (A) 3511 - (A) 3521 - (A) 3522 -	20% 20% 20% 20% 20%	

Dept	Job Title	Grade	Hours
	r Management	1 1	
A	Director of DPW	18	62.88
A	Deputy Director - Operations and Engineering	17	62.88
Н	Assistant Deputy Director Operations - Utilities	14	691.68
Α	Administrative Project Manager	11	62.88
В	Superintendent of Sewer and Storm Collections	12	697.968
В	Foreman III	8	697.968
3531	Storm Water Mgmt Coord	8	2096
С	GIS Technician	8	209.6
С	GIS Technician	8	209.6
В	Tech I, II, III, IV Utility Maintenance	4-7	697.968
В	Tech I, II, III, IV Utility Maintenance	4-7	697.968
D	Administrative Assistant	6	262
В	Tech I, II, III, IV Utility Maintenance	4-7	697.968
В	Tech I, II, III, IV Utility Maintenance	4-7	697.968
В	Tech I, II, III, IV Utility Maintenance	4-7	697.968
В	Tech I, II, III, IV Utility Maintenance	4-7	697.968
3531	Utility Tech IV	7	2096
Е	Project Manager - Hydrology/Hydraulics	13	1048
F	Sustainability Manager	13	733.6
G	Project Engineer - SW Management	12	2096
	(A) 3111 - (A) 3311 - (A) 3531 - (B) 3412 - (B) 3531 - (C) 1232 - (C) 3311 - (C) 3531 - (D) 3311 - (D) 3321 - (D) 3411 - (D) 3412 - (D) 3412 - (D) 3413 - (D) 3414 - (E) 3121 - (E) 3531 (F) 1251 -	40% 57% 3% 67% 33% 70% 20% 10% 12.5% 12.5% 12.5% 12.5% 12.5% 12.5% 50% 50% 35%	

Dept	Job Title	Grade	Hours
	(F) 3311 -	30%	
	(F) 3531 -	35%	
	(G) 3531 -	100%	
	(H) 3311 -	34%	
	(H) 3412 -	33%	
	(H) 3531 -	33%	

Dept	Job Title	Grade	Hours
Public Pa	rking		
Α	Parking Manager	12	838.4
Α	Assistant Parking Manager	10	838.4
3611	Tech III Parking Meters	6	2096
3611	Tech III Parking Meters	6	2096
3611	Parking Associate	5	2096
3611	Parking Associate	5	2096
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Associate - PT	5	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404
3611	Parking Enforcement Monitor-PT	2	1404

(A) 3611 -	40%
(A) 3621 -	12%
(A) 3622 -	12%
(A) 3623 -	12%
(A) 3624 -	12%
(A) 3625 -	12%

Dept	Job Title	Grade	Hours
Church St	treet Deck		
Α	Parking Manager	12	251.52
Α	Assistant Parking Manager	10	251.52
3621	Custodian	2	1404
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
	(A) 3611 - (A) 3621 - (A) 3622 - (A) 3623 - (A) 3624 - (A) 3625 - (B) 3621 - (B) 3622 - (B) 3623 - (B) 3623 - (B) 3624 - (B) 3625 -	40% 12% 12% 12% 12% 12% 20% 20% 20% 20%	

Dept	Job Title	Grade	Hours
Court Stre		<del>                                      </del>	
A	Parking Manager	12	251.52
Α	Assistant Parking Manager	10	251.52
3622	Custodian	2	1404
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
	(A) 3611 - (A) 3621 - (A) 3622 - (A) 3623 - (A) 3624 - (A) 3625 - (B) 3621 - (B) 3622 - (B) 3623 - (B) 3623 - (B) 3624 - (B) 3625	40% 12% 12% 12% 12% 12% 20% 20% 20% 20% 20%	

Dept	Job Title	Grade	Hours
Carroll Cr	eek Deck		_
Α	Parking Manager	12	251.52
Α	Assistant Parking Manager	10	251.52
3623	Custodian	2	1404
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
	(A) 3611 - (A) 3621 - (A) 3622 - (A) 3623 - (A) 3624 - (A) 3625 - (B) 3621 - (B) 3622 - (B) 3623 - (B) 3623 - (B) 3624 - (B) 3625	40% 12% 12% 12% 12% 12% 20% 20% 20% 20% 20%	

Dept	Job Title	Grade	Hours
West Patr	ick Street Deck		
Α	Parking Manager	12	251.52
Α	Assistant Parking Manager	10	251.52
3624	Custodian	2	1404
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
	(A) 3611 -	40%	
	(A) 3621 -	12%	
	(A) 3622 -	12%	
	(A) 3623 -	12%	
	(A) 3624 -	12%	
	(A) 3625 -	12%	
	(B) 3621 -	20%	
	(B) 3622 -	20%	
	(B) 3623 -	20%	
	(B) 3624 -	20%	
	(B) 3625	20%	

	1		
Dept	Job Title Saints Street Deck	Grade	Hours
A	Parking Manager	12	251.52
A	Assistant Parking Manager	10	251.52
3625	Custodian	2	1404
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
В	Security Parking	2	280.8
	(A) 3611 - (A) 3621 - (A) 3622 - (A) 3623 - (A) 3624 - (A) 3625 - (B) 3621 - (B) 3622 - (B) 3623 - (B) 3623 - (B) 3624 - (B) 3625	40% 12% 12% 12% 12% 12% 20% 20% 20% 20%	
Airport			
3711	Airport Manager	14	2096
3711	Assistant Airport Manager	10	2096
3711	Airport Operations Coordinator	6	2096

Dept	Job Title	Grade	Hours
Parks	1	<del></del>	
4111	Parks Superintendent	12	2096
4111	Arborist	9	2096
4111	Assistant Horticulturist	5	2096
4111	Sports Turf Crew Leader	7	2096
4111	Crew Leader	7	2096
4111	Crew Leader	7	2096
4111	Crew Leader	7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Tree Tech I, II, III	3-6	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Operator I, II, III, IV Equipment/Truck Driver	4-7	2096
4111	Tree Tech I, II, III	3-6	2096
4111	Helper Parks Division	2	2096
4111	Helper Parks Division	2	2096
4111	Helper Parks Division	2	2096
4111	Carroll Creek Park Attendant	2	2096
4111	Carroll Creek Park Attendant	2	2096
4111	Horticulturist	7	2096
4111	Seasonal Laborers	N/A	5500

Dept	Job Title	Grade	Hours
Recreation	n Centers	1 1	
4211	Dep Director For Parks & Rec	16	2096
Α	Recreation Supervisor	9	1572
4211	Office Manager	7	2096
В	Recreation Supervisor	9	1572
4211	Recreation Supervisor - Mrkting and Membership Services	9	2096
4211	Mechanical Technician	4	2096
С	Recreation Supervisor	9	1572
4211	Center Supervisor - Rec	N/A	1209
4211	Custodian	2	1257.6
4211	Part time Supervisors, Aides, Instructors, etc	N/A	21660
4211	Seasonal Tennis, Summer Instructors	N/A	1700
	(A) 4211 - (A) 4222 - (B) 4211 - (B) 4231 - (C) 1272 (C) 4211	75% 25% 75% 25% 25% 75%	
Summer P	laygrounds		
А	Recreation Supervisor	9	524
4222	Part Time Supervisors, Leaders, Counselors, etc	N/A	4378
	(A) 4211 - (A) 4222 -	75% 25%	
Swimming	Pools	1 1	
В	Recreation Supervisor	9	524
4231	Part Time Supervisors, Instructors, Aides, etc.	N/A	3500
	(B) 4211 - (B) 4231 -	75% 25%	
Golf Cours	se Maintenance	<del>, ,</del>	
4511	Golf Course Superintendent	11	2096
4511	Tech II Mechanic	5	2096
4511	Operator I, II, III, IV Equipment	4-7	2096
4511	Seasonal Laborers	N/A	9000

Economic Development Specialist

5411

Dept	Job Title	Grade	Hours
Golf Cour	se Clubhouse		
4512	Head Golf Professional Gen Mgr	12	2096
4512	Golf Pro Assistant	8	2096
4512	Golf Shop Merchandisers	N/A	5000
4512	Range Persons	N/A	4000
Weinberg			
4911	Manager Of Weinberg Center	13	2096
4911	Marketing Manager	8	2096
4911	Box Office Manager Weinberg	5	2096
4911	Technical Manager Weinberg	10	2096
4911	Development Manager	7	2096
4911	Part Time Positions	N/A	9000
Communi	ity Development		
5111	CDBG Administrator	8	2096
Rental Op	perations		
Α	Assistant Director	9	628.8
	(A) 5121 - (A) 6111 -	30% 70%	
Economic	Development		
5411	Director Of Economic Development	16	2096
5411	Economic Development Manager	13	2096
5411	Business Development Specialist	12	2096
	I .	1	

2096

Dept	Job Title	Grade	Hours
Frederick	Community Action Agency	1 1	
6111	Director Of The FCAA	15	2096
Α	Assistant Director	9	1467.2
6111	Supervisor of Administrative Services	8	2096
6111	Supervisor of Food and Nutrition Services	8	2096
6111	Manager of Weatherization Services	7	2096
6111	Case Manager II	7	2096
6111	Case Manager I	6	2096
6111	Case Manager II	7	2096
6111	Housing Counselor	7	2096
6111	Facilities Technician	6	2096
6111	Program Assistant	2	2096
6111	Program Assistant	2	2096
6111	Outreach Worker I	2	2096
6111	Case Manager I	6	2096
6111	Outreach Worker I	2	2096
6111	Weatherization Auditor	6	2096
6111	Shelter Assistant	2	2096
6111	Outreach Worker I	2	2096
6111	Outreach Worker I	2	2096
6111	Outreach Worker I	2	2096
6111	Manager of OHEP	7	2096
6111	Lead Intake Worker	3	2096
6111	Intake Worker	2	2096
6111	Intake Worker	2	2096
6111	Intake Worker	2	2096
6111	Outreach Worker I	2	2096
6111	Supervisor of CACFP	8	2096
6111	Case Manager	6	2096
6111	Weatherization Auditor	6	2096
6111	Case Manager I	6	2096
6111	Intake Worker	2	2096
6111	Case Manager I	6	2096

Dept	Job Title	Grade	Hours
6111	Part Time Workers	N/A	29305.5
	(A) 5121 -	30%	
	(A) 6111 -	70%	

#### **Community Health Center**

6112	Physician Assistant / Nurse Practitioner	14	2096
6112	Physician Assistant / Nurse Practitioner	14	2096
6112	Assistant Director	9	2096
6112	LPN	7	2096
6112	Medical Assistant	2	2096
6112	Case Manager II	7	2096
6112	Case Manager I	6	2096
6112	Case Manager I	6	2096
6112	Outreach Worker I	2	2096
6112	Medical Assistant	2	2096
6112	Part Time Workers	N/A	43506

DEPT	JOB TITLE
2111	CAPTAIN
2111	CAPTAIN
2111	LIEUTENANT
2111	SERGEANT

DEPT	JOB TITLE
2111	SERGEANT
2111	SERGEANT
2111	CORPORAL
2111	PRIVATE

DEPT	JOB TITLE
2111	PRIVATE

DEDT	IOD TITLE
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DEPT	JOB TITLE
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